





Safeguarding Code of Conduct for Young people

POLICY DATES: JOHN CALVIN SCHOOL CODE OF CONDUCT FOR YOUNG PEOPLE			
Formulated	January 2025		
Implemented	May 2025	Reviewed	
Next Review Due	MAY 2028		
POLICY AUTHORISATION			
Principal	Daniel Coote	Signature	
Chairman	Colin Mulder	Signature	

(K-6)

John Calvin School Staff will

- do our best to make sure that you are safe from harm;
- wear a uniform and/or a name badge, so you know who we are;
- supervise you while you are at John Calvin School;
- ask permission in writing from your parents before we:
 - take you on an excursion;
 - arrange overnight stays or camps; and/or
 - provide transport for you.
- ask you and your parents if it's ok to take pictures of you;
- not babysit you, visit you at your home or give you gifts;
- not call, text or email you or contact you on social media unless the Principal gives us permission;
- give you guidance that is fair, respectful and appropriate to your age and background; and
- help you and other children if you feel unsafe, uncomfortable or upset.

Responsibilities of Young people at John Calvin School

When you are involved in activities of John Calvin School, you also have some responsibilities. These include:

- telling a staff member or parent if you feel unsafe, upset or uncomfortable;
- treating other children and adults with respect;
- following the rules of the activity, event or program;
- listening to others and being kind; and
- asking staff if you need to leave the activity.

(7-10)

The Responsibility of John Calvin School Staff

John Calvin School staff have a Staff Code of Conduct that we must follow. This aims to make sure that you are protected from harm and that our activities, events and programs are enjoyable and worthwhile for all participants. The Staff Code of Conduct includes the following:

- John Calvin School Staff do our best to make sure that you are protected from harm;
- John Calvin School Staff will wear a uniform and/or will have an appropriate name badge when on duty;
- John Calvin School Staff will supervise program participants effectively;
- John Calvin School Staff must make sure that staff to young people ratios are maintained. (That means enough adult supervision for the number of students involved);
- John Calvin School Staff are not allowed to exceed our position description details. This means that we cannot be employed for babysitting or visit you at your home. We are not allowed to connect with you through social media, online game rooms, email or text without the permission of the Principal;
- John Calvin School Staff must use guidance strategies that are fair, respectful and appropriate to your age and background; and
- John Calvin School Staff are required to report and respond to any incidents of abuse or neglect towards children or young people who participate in our activities, events or programs.

Parent permission must be given in writing before we can:

- take you on an excursion;
- arrange overnight stays or camps;
- provide transport to another location;

The Responsibility of Young People at John Calvin School

When you are involved in activities of John Calvin School, you also have some responsibilities. These include:

- letting a staff member or parent know if you are unhappy with the way you are being treated or you don't feel safe;
- treating other participants and adults with respect;
- following the rules of the activity, event or program you are participating in;
- remember there are others in the activity, event or program. You are certainly free to choose your own friends; however, don't stop other young people from enjoying and participating in a program; and
- listen to others and respect their opinions.
- asking staff if you need to leave the activity.
- letting a staff member or parent know if you are unhappy with them taking photos of you